Finance Professor
Assistant or Associate Professor

POSITION: Finance Professor - Assistant or Associate Professor
SUPERVISOR: Dean of School of Business
DEPARTMENT: Academic Affairs- School of Business

GENERAL JOB DESCRIPTION

The School of Business, which is accredited by the Accreditation Council for Business Schools and Programs (ACBSP), has an opening for a full-time faculty appointment in the field of Finance beginning as early as Fall 2019. Primary responsibilities will be to teach seated and online undergraduate and graduate level courses in a variety of finance areas including business finance, risk management & insurance, investments, and international finance. In addition; contribution to scholarship through research, advising of students, and service on university committees will be required. Primary responsibility is to engage students, offer excellent feedback, and inspire students to achieve course and program outcomes relevant to the core discipline. This position works closely with other faculty teaching in the discipline, Associate Director of Faculty Support and Development, Assistant Dean and Dean.

QUALIFICATIONS/SKILLS/ABILITIES FOR THE JOB

- Demonstrates a commitment to Tiffin University’s vision, mission, and goals and those of the School of Business.
- Promotes a culture of scholarship, teaching, service, and practice.
- Participates in initial and ongoing training.
- Participates in faculty meetings.
- Works collaboratively with Academic Advisors to ensure student engagement and success.
- Exercises academic freedom in teaching course content and achieving learning outcomes in accordance with University policy, procedures, and curricula.
- Participates in program and student assessment procedures, program review, and accreditation efforts.
- Performs all educational services in accordance with Tiffin University policies and procedures, the Family Education Rights to Privacy Act, and all other state and federal laws.
- Complete all required professional development activities as defined in the Faculty Handbook.

Reviewed by HR on 4/24/19
Qualified candidates must possess a terminal degree in the field, possess relevant professional experience, be student focused, and practice a learner-centered pedagogical approach. Perform other related duties incidental to the work described herein.

**KEY COMPETENCIES**

*Interdependence:* Fosters collaboration

*Communication:* Strong decision making and communication skills

*Accountability:* Formulates effective and progressive strategies aligned with University mission and values

*Respect:* Creates an engaging, collaborative work environment by bringing diverse people and ideas together.

*Entrepreneurship:* Influences and Inspires

**PHYSICAL REQUIREMENTS**

Ability to sit and or stand periodically for long periods. Physically able to lift, bend, stoop, climb and reach.

**QUALIFIED APPLICANTS**

All qualified and interested candidates should submit resume and a minimum of three references to:

Nadia A.V. Lewis Assistant Vice President for Human Resources
Tiffin University tuemployment@tiffin.edu

Attention: Dr. Terry Sullivan, Dean, School of Business

Reviewed by HR on 4/24/19
We are strongly committed to enhancing equity, inclusion, and diversity. These values are central to our beliefs. Candidates who have worked with a diverse range of faculty, staff, and students and who can contribute to our mission of inclusivity are encouraged to identify their experiences and interests. Tiffin University actively seeks to increase the diversity of its workforce. We are dedicated to providing educational, working and living environments that value the diverse backgrounds of all people.

NONDISCRIMINATION POLICY: Tiffin University is committed to a policy of nondiscrimination and equal opportunity for employees, applicant for employment, students or applicant for admission, access to educational opportunities on the basis of race, religion, personal appearance, color, sex, pregnancy, political affiliation, social-economic class, place of business, residence, religion, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender identity, gender expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristics, domestic violence victim status or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any resolution process on campus or within the Equal Employment Opportunity Commission or other human rights agencies. All complaints of sexual harassment/misconduct, domestic violence, dating violence, bullying, cyber-bullying, stalking, or discrimination should be reported to Dr. Perry-Fantini, Vice Provost Equity, Access, & Opportunity/Title IX Coordinator.

Tiffin University is an Equal Opportunity Employer

Reviewed by HR on 4/24/19