Adjunct Instructor position in English (Research/Rhetoric/Composition)

SUPERVISOR: Dean of School of Arts & Sciences
DIVISION: School of Arts & Sciences
DEPARTMENT: English

Tiffin University was established in 1888 and now offers nationally accredited graduate and undergraduate degrees in Business Administration, top-notch bachelor’s and master’s degrees in Criminal Justice and Social Sciences, and distinctive degrees in the Arts and Sciences. All through our history, the University has nurtured a student-centered setting and a strong sense of real community for our students, faculty and staff. Tiffin University has always believed in offering the highest quality education – “an education for life.” The main campus in Tiffin is a beautiful 130-acre blend of traditional historic and modern buildings that create a vibrant and warm home for an educational community. In addition to the growth in Tiffin, TU graduate and undergraduate programs are offered online and at Cincinnati, Columbus, Fremont, Toledo, and at several sites in the Greater Cleveland area. The MBA is also offered at Bucharest, Romania. From academic programs in sports and recreation management to homeland security/terrorism, communication and management, TU offers more than 25 majors through on-campus and online learning that result in real advantages for our students.

GENERAL JOB DESCRIPTION

Tiffin University School of Arts & Sciences is seeking to fill an adjunct instructor position in English (research/rhetoric and composition) for campus-based day and evening classes in the School of Arts & Sciences for Fall 2019 and Spring 2020. The position includes teaching campus-based courses in rhetoric and research-based composition, and completing assessments for outcomes. Candidates should have an M.A. in the field of English, or have completed 18 credit hours of rhetoric and composition courses at the graduate level. Prior teaching experience is preferred and desirable.

MAJOR DUTIES AND RESPONSIBILITIES

QUALIFICATIONS FOR THE JOB

M.A. in the field of English, or have completed 18 credit hours of rhetoric and composition courses at the graduate level. Prior teaching experience is preferred and desirable.

Reviewed by HR on 4/24/2019
Other:
The successful candidate will support students in preparing to write, and research, to build the intellectual and administrative tools that can enhance the work students will do within industry, government, nonprofit organizations, and public schools.

EXPECTED KEY COMPETENCIES (ORGANIZATIONAL FIT)

- **Interdependence:** Fosters collaboration
- **Communication:** Strong decision making and communication skills
- **Accountability:** Formulates effective and progressive strategies aligned with University mission and values
- **Respect:** Creates an engaging, collaborative work environment by bringing diverse people and ideas together.

**Entrepreneurship:** Influences and Inspires

PHYSICAL REQUIREMENTS

Ability to sit and/or stand periodically for long periods.

QUALIFIED APPLICANTS

Qualified applicants should forward a cover letter addressing qualifications, including a statement of teaching philosophy and interests, curriculum vitae along, copies of prior teaching evaluations, copies of transcripts of graduate coursework along with three professional references via email addressing:

Attn: Dr. Joyce C. Hall-Yates at- tuemployment@tiffin.edu

We are strongly committed to enhancing equity, inclusion, and diversity. These values are central to our values. Candidates who have worked with a diverse range of faculty, staff, and students and who can contribute to our mission of inclusivity are encouraged to identify their experiences and interests.
Nondiscrimination Policy: Tiffin University is committed to a policy of nondiscrimination and equal opportunity for employees, applicant for employment, students or applicant for admission, access to educational opportunities on the basis of race, religion, personal appearance, color, sex, pregnancy, political affiliation, social-economic class, place of business, residence, religion, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender identity, gender expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristics, domestic violence victim status or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any resolution process on campus or within the Equal Employment Opportunity Commission or other human rights agencies. All complaints of sexual harassment/misconduct, domestic violence, dating violence, bullying, cyber-bullying, stalking, or discrimination should be reported to Dr. Perry-Fantini, Vice Provost, Equity, Access, & Opportunity/Title IX Coordinator.

Tiffin University is an Equal Opportunity Employer

Reviewed by HR on 4/24/2019